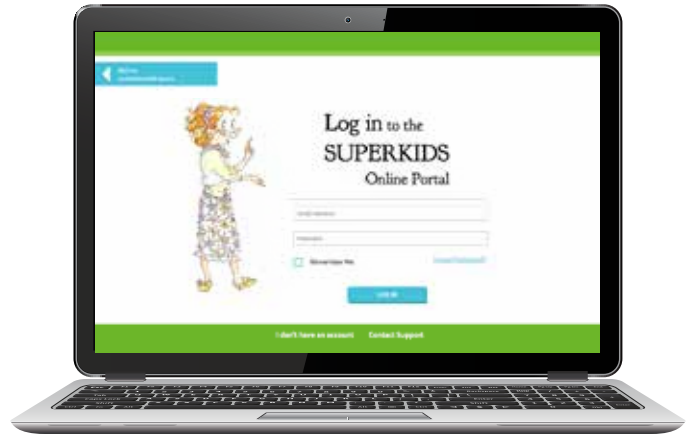


Tips to Support Remote Learning With the Parent Portal



Set up the Parent Portal.

- Click on the 'My Class' tab and select 'Roster.' Select a student by clicking on their name.
- Fill in the 'First Name,' 'Last Name,' and 'E-mail' fields under the 'Parent/Guardian' heading.
- Click on the 'Update' button. Repeat these steps for each of your students. The Teacher Portal will send an automated setup e-mail to the e-mail addresses you have added.

Make sure the correct content has been unlocked.

- From the 'My Class' tab, select 'Manage Settings.'
- Use the drop-down menus to select the semester and unit that you are currently teaching.
- Click the 'Update' button. This will enable all the content up to this unit. As you complete units, simply return to this page and select the next unit.

Customize the Parent Portal message.

- From the 'My Class' tab, select 'Parent Portal.'
- From the list of choices, select 'Parent Portal Message.'
- Click the 'Edit Message' button at the bottom of the screen.
- Add a customized message header and body, then click the 'Message' button.

Post class assignments in the Parent Portal.

- From the 'My Class' tab, select 'Parent Portal.'
- From the list of choices, select 'Post Class Assignments.'
- Choose the materials you want to assign by clicking the box to the left of each option.
- When you have finished making selections, click on 'Update Assignments.'

Assign assessments at home.

- From the 'My Class' tab, select 'Assign.'
- Click the 'Allow assessments to be done at home?' checkbox.
- Assign assessments to students using drop-down menus. *Note that students will not be able to play games or access texts in Superkids Online Fun until an assigned assessment has been completed.*

Monitor students' activity in Superkids Online Fun.

- From the 'My Class' tab, select 'Reports.'
- Click the 'Games and Activities' tab. Here you will see an overview of each student's activity.
- For additional details, select a student's name. You will see scores for the games that have been completed.
- Click on a score number to see exactly how students answered questions.

Important: Please do not share teacher log-in information with parents or students.